

BPS Student Committee

Information for Applicants 2020

The BPS Student Committee

The BPS Student Committee represents student members of the society in matters pertaining to education and discipline specific policy. We promote national communication between the student members and through the annual student conference as well as through international links with psychology students and associations world-wide via the European Federation of Psychology Student's Association (EFPSA). We organise a range of events throughout the year such as seminars and networking opportunities. All committee members can actively shape what type of events are available to psychology students of the society and beyond. An important part of the committee is the publication of the BPS Psych-Talk magazine which is overseen by the editorial team.

Document Aims

This document aims to provide a clear and comprehensive outline of the upcoming executive committee vacancies. An ideal candidate will have the energy and ideas to organise and attend social events, and to execute and publicise these effectively. You should communicate regularly with other committee members, especially with larger events as it is important that everybody knows what is going on. They should also be able to think of members' interests that fall outside the majority, and possess a drive to further the committee's aim of the student voice, education and outreach. We would also recommend skimming through some relevant parts of the BPS constitution to familiarise yourself with the society's aims and other information.

Process of Appointment

A link to the online form has been sent to all student members. Please note that if you wish to apply for more than one position you have to submit separate application forms. The closing date for applications is the 5th August 2020 at 12pm. All applications received by this date will be sent to the current committee for consideration and voting. The applications for the Chair Elect will be reviewed by the BPS Research Board, all other applications will be reviewed by the Student Committee. Successful applicants will be expected to attend the first meeting of the committee which will be the 1st September 2020 (time to be confirmed) via Zoom. Please bear in mind that you need to be available at this date.

Vacant positions

The BPS Student Committee is currently recruiting new members to join the committee in September 2020. The length of term of your mandate may vary depending on the position applied for but the latest end date is the year of graduation.

Please note that you need to be:

- A Student Member of the BPS* and
- An Undergraduate

****Please check your membership status before applying***

You also must be both of the above for the length of term of your position, e.g., if you apply for the Chair Elect position you need to be a student for a minimum of two years once you start your position. The Student Committee welcomes applications from full-time and part-

time psychology students as well as from students currently enrolled in a psychology conversion course.

If you are currently a postgraduate student other than those registered for a conversion course, you can apply for open positions within the postgraduate committee PsyPAG.

We are seeking volunteers for the following posts to commence September 2020:

- **Chair Elect** (1 Year Chair Elect going into 1 Year Chair) 2 Years total
- **Deputy Chair** (1 Year)
- **Incoming Psych-Talk Editor** (1 Year incoming , 1 Year Editor)
- **Two Psych-Talk Assistant editors** (up to 2 Years)
- **International Officer and EPSA Representative** (1 year position)
- **Incoming International Officer and EPSA Representative** (1 Year incoming , 1 Year International Officer)
- **Northern Ireland Representative** (upto 2 years)
- **Wales Representative** (upto 2 years)
- **Two Ordinary Members** (up to 2 Years)

Terms of Reference

- To represent Student Members of the Society in matters pertaining to education and discipline specific policy at the Education & Training Board.
- To provide student members of the Society with national representation by means of the Student Members Committee (outlined below).
- To promote national communication between student members through meetings, conferences, newsletters and the internet.
- To promote international links with psychology students and associations world-wide.
- To advise the Education & Training Board in matters pertaining to the support and development of student membership.

Common expectations

- Promote BPS membership and its benefits
- Represent the BPS and its values and interests;
- Attend the committee meetings; (virtually or face to face)
- Show a proactive attitude;
- Work together to help the overall governance of the student committee;
- Liaison with local stakeholders, i.e., local BPS branches and other psychology societies.

Role Descriptions

Chair

The Chair of the committee should:

- Attend the BPS Education & Training Board meetings
- Attend BPS Standing Conference Committee meetings.
- Organise and oversee the committee's yearly outline of events and plans;
- Chair and organise regular committee meetings and do related admin work;
- Represent the student committee and student members at events and meetings;
- Delegate tasks to committee members, student reps and volunteers;
- Be the first line of contact with other national psychology stakeholders;
- Introduce the Chair Elect to their future responsibilities.

Chair Elect

The Chair elect should:

- Shadow the Chair's actions, meetings, discussions and teleconferences as appropriate;
- Take over supportive administration tasks when asked for etc.;
- Take over the role of the Chair closer to the end of the academic year where the current Chair is still available for questions/supervision.
- Attend meetings if Chair cannot attend

Deputy Chair

The Deputy Chair of the committee should:

- Support the Chair and act as alternative to chair when needed;
- Undertake admin work to support the Chair (i.e., writing minutes, agendas, etc. If needed)

Psych-Talk Editor

The Psych-Talk Editor should:

- Oversee the content and quality of Psych-Talk publications;
- Ensure all articles follow BPS ethical guidelines of practice;
- Delegate tasks and deadlines to other team members;
- Train the incoming Psych-Talk Editor for a year.

Incoming Psych-Talk Editor

The Incoming Psych-Talk Editor should:

- Shadow the activities of the Editor
- Take on some the Assistant Editor duties

Assistant Psych-Talk Editor

The Assistant Psych-Talk Editor should:

- To assist with the editing or submitted articles before print according to BPS guidelines;
- Assess manuscripts and make recommendations on their publication;
- Promote Psych-Talk and encourage students to submit articles.

International Officer and EFPSA Representative

The International Officer should:

- Liaise between the BPS and the European Federation of Psychology Students Associations (EFPSA);
- Vote on behalf of the BPS in General Assemblies (GAs) and E-Voting's held by EFPSA;
- Meet with and attend key EFPSA events (Congress and Joint Executive Board & Member Representatives Meeting) during the mandate (max. 2 per mandate);
- Promote services and events covered by both the BPS and EFPSA to psychology students in the UK.

(Incoming) International Officer and EFPSA Representative

The Incoming International Officer should:

- Shadow the activities of the Officer
- Take on some the Officer duties when needed

Scotland Representative

The Scotland representatives should:

- Liaise with stakeholders (i.e. Scottish branch of the BPS and psychology departments of local universities);
- Promote awareness of the BPS student committee through student event hosting and attending;
- Support other members of the committee when events are being organised within their region of responsibility, i.e., Scotland.

Ordinary committee members

The ordinary members should:

- Liaise with stakeholders, i.e. psychology departments of local universities;
- Promote awareness of the BPS student committee through event hosting and attending;
- Support other members of the committee in organising events.
- Engaging with student members through online platforms
- Promote committees news and upcoming events;
- Promote Psych-Talk and encourage more students to submit articles, book reviews, etc.
- Feedback on meetings regarding member's engagement and comments/suggestions.

If you have any questions, please contact Member Networks at membertnetworks@bps.org.uk