



the british  
psychological society  
promoting excellence in psychology

# Application for Chartered membership and/or Full Division membership

**We're not currently able to accept posted applications so please email the completed form to:**

[membership@bps.org.uk](mailto:membership@bps.org.uk)

(If you're a current member it's useful to include your membership number in the Subject field)

## Frequently asked questions

### Who is this form for?

This application form can be used by those who have completed Society-accredited postgraduate professional training in psychology, e.g. a Society-accredited Doctorate in Clinical Psychology. If you're not currently a Society member we will also assess your eligibility for Graduate membership with the Graduate Basis for Chartered membership (GBC).

If you're applying on the basis of research in psychology, teaching psychology or non-UK qualifications and experience you should use one of our alternative forms specific to these areas (available from [www.bps.org.uk/chartered](http://www.bps.org.uk/chartered)).

### Will my details appear on your website?

Anyone admitted to Chartered membership will appear on our online List of Chartered members allowing people to check your Chartered status with the Society. The standard format is for the list to show your name and address, the form enables you to specify which address you are happy to be made public.

Should you not want any address to appear on the list please tick *No* in the Contact address field and leave the Chartered member list address field blank.

### Do I have to send in proof of my qualification(s)?

You will need to provide copies (we do not require original documents) of your psychology qualifications.

**Transcripts (the list of subjects and grades) are required for all undergraduate/conversion qualifications.**

Translations are required for any documents not in English.

Current members should not need to resubmit documents for qualifications the Society has seen previously.

If your name differs from that on your certificates/transcripts, please provide evidence e.g. a copy of your marriage/partnership certificate, deed poll certificate, etc.

### Do I need references?

References are not normally required, however we may request these should it be considered necessary.

### How long does the application process take?

The average time for Chartered membership applications to be approved is around 20 working days.

## How much do I need to pay?

You will need to pay the relevant subscription and any processing fees. The total amount due will vary depending on whether you are applying to join the Society, upgrade current membership and/or join a Division, member Network or both. *Full details of all of the rates and fees are on **page 4** of this document.*

## Can I also join a Member Network?

The Society has a number of Member networks to further members' professional and scientific interests. Benefits include receipt of specialised journals, discounts on registration for events, opportunities to participate in meetings, and much more. Belonging to a Member Network makes your Society membership more relevant to you and you can join as many as you like. Each Network's fee is shown below; for any you chose to join their fee(s) will be added to the Society application and subscription fee required.

For further information on each Member Network please visit [www.bps.org.uk/member-networks](http://www.bps.org.uk/member-networks)

<b>Divisions</b>			
Clinical Psychology (DCP)	£85 or £32*	Health Psychology (DHP)	£30
Counselling Psychology (DCoP)	£45 or £35*	Neuropsychology (DoN)	£30
Educational and Child Psychology (DECP)	£45	Occupational Psychology (DOP)	£40
Scottish Division of Educational Psychology (SDEP)	£30	Sport and Exercise Psychology (DSEP)	£35
Forensic Psychology (DFP)	£35	Academics, Researchers & Teachers in Psychology (DARTP)	£15
<b>Sections</b>			
Cognitive Psychology	£15	Political Psychology	£10
Community Psychology	£10	Psychobiology	£10
Consciousness & Experiential Psychology	£10	Psychology of Education	£10
Crisis, Disaster & Trauma	£10	Psychology of Sexualities	£15
Cyberpsychology	£10	Psychology of Women & Equalities	£15
Defence & Security Psychology	£10	Psychotherapy	£15
Developmental Psychology	£10	Qualitative Methods In Psychology	£10
History & Philosophy of Psychology	£12	Social Psychology	£15
Male Psychology	£10	Transpersonal Psychology	£10
Mathematical, Statistical & Computing	£10		
<b>Special Groups</b>			
Psychology & Social Care	£15	Independent Practitioners	£10
Coaching Psychology	£12		

\* The reduced Full rate is only available for the first two years after successfully completing a Society approved three year postgraduate training in clinical/counselling psychology

## Do you keep paper record of my application?

Your application information will be input to, and held in, our secure electronic database. We will not retain paper record of your application, certificates, etc. this will be securely destroyed within two weeks of your application's approval, withdrawal or expiration of the time period to lodge an appeal.

## Queries

**e:** [membership@bps.org.uk](mailto:membership@bps.org.uk)

**t:** +44(0)116 252 9911

## I wish to apply for (please tick)

Chartered membership

Full membership of the Division of \_\_\_\_\_

Member Network Membership (please specify) \_\_\_\_\_

### Contact details - Please complete using BLOCK CAPITALS and black ink

Title (please circle)	Mr Mrs Miss Ms Dr Professor No Title Other
Surname	Previous surname (if applicable)
Forenames	
BPS membership number (if known)	Approx lapse date if you are rejoining
Contact address  (Where no Chartered Member List address is entered, <b>this</b> address will be available to the public unless otherwise indicated below)	Chartered Member List address  (this address will be available to the public – typically your work address)  Postcode
Postcode	
This address to be made public?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Email	
Phone	
If you have a <b>Discount Code</b> please enter here:	

### Qualifications - Applicants must include documentary proof of qualifications

Title and classification of qualification	Name of awarding University or Institution	Start date	Date of award or expected completion
<i>e.g. BSc Hons Psychology 2:1</i>	<i>University of Newcastle</i>	<i>Sept 1997</i>	<i>July 2000</i>

### Declaration

I declare that the information given in this form and any supporting documentation is true and accurate. I have read the *Member Conduct Rules* and undertake to abide by and operate within them at all times. The *Member Conduct Rules* are available on the Society's website [www.bps.org.uk](http://www.bps.org.uk)

Signed:

Date:

### Communication

Keep up-to-date with all the latest news from the BPS.

Send me information by email.

Read our privacy policy [www.bps.org.uk/privacy-policy](http://www.bps.org.uk/privacy-policy)

You can change your preferences any time by contacting us, or through the 'my account' area of the website.

## Subscription and application fees (October-December)

### Non-members applying to join the Society

All applicants will need to pay a one off non-refundable **£62** application processing fee plus the Society subscription fee.

#### Non Direct Debit

As our subscription runs on a calendar year anyone joining in October will be asked to pay fifteen months membership (£167.50), November joiners will pay fourteen months (£156.33) and joiners in December will pay thirteen months (£145.17).

The annual subscription fee is £134.

#### Direct Debit

UK bank account holders can set up a Direct Debit to receive a **5% reduction** on the subscription fees.

We'll request an initial payment is made either online or by phone with the remaining annual fee (£127.30) taken by Direct Debit either in full, or over four quarters, from January.

If joining in;

October we'll request £31.83 – plus the non-refundable **£62** application processing fee.

November we'll request £21.22 – plus the non-refundable **£62** application processing fee.

December we'll request £10.61 – plus the non-refundable **£62** application processing fee.

### Current members

There is a one off non-refundable **£41** application processing fee for Chartered membership.

### Divisional/Member Network membership

If you're applying to join a Division, Member Network or both you'll also need to make payment for that.

**Queries:** e: [membership@bps.org.uk](mailto:membership@bps.org.uk) t: +44(0)116 252 9911

## Payment

The subscription and application fees info shows the amount you need to pay. Payment methods are detailed below:

#### Direct Debit (new joiners only):

UK bank account holders can set up a Direct Debit (please send completed form with your application). Please indicate below how you'd like to pay the initial fee.

#### Telephone:

Once we receive your application we can provide the number for our automated payment line.

Yes, I'd like to pay by phone (please tick)

#### Online:

We can provide detail of how to pay online once we receive your application.

Yes, I would like to pay online (please tick)



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LE1 7DR  
  
t: +44 (0) 1952 214 066  
e: subscriptions@bps.org.uk



## Instruction to your bank or building society to pay by Direct Debit

Annual direct debit

Quarterly direct debit (please tick a box)

Fill in the whole form and send with your membership application.

**Name and full postal address of your bank or building society**

To: The Manager	Bank/building society
Address	
Postcode	

**Name(s) of account holder(s)**

**Bank/building society account number**

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**Branch Sort Code**

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**Service user number**

9	9	3	4	6	2
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**Reference**

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FOR *The British Psychological Society* OFFICIAL USE ONLY  
This is not part of the instruction to your bank or building society.

Name:

**Instruction to your bank or building society**

Please pay *The British Psychological Society* Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with *The British Psychological Society* and, if so, details will be passed electronically to my bank/building society.

Signature(s)
Date



Banks and building societies may not accept Direct Debit Instructions for some types of account.

This Guarantee should be detached and retained by the payer.



## The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit The British Psychological Society will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request The British Psychological Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request
- If an error is made in the payment of your Direct Debit, By The British Psychological Society or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when The British Psychological Society asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.