



the british  
psychological society  
promoting excellence in psychology

# Application for Chartered membership and/or Full Division membership

When you have completed the form please email to:

membership@bps.org.uk

## Frequently asked questions

### Who is this form for?

This application form can be used by those who have completed Society-accredited postgraduate professional training in psychology, e.g. a Society-accredited Doctorate in Clinical Psychology. If you're not currently a Society member we will also assess your eligibility for Graduate membership with the Graduate Basis for Chartered membership (GBC).

If you're applying on the basis of research in psychology, teaching psychology or non-UK qualifications and experience you should use one of our alternative forms specific to these areas (available from [www.bps.org.uk/chartered](http://www.bps.org.uk/chartered)).

### Will my details appear on your website?

Anyone admitted to Chartered membership will appear on our online List of Chartered members allowing people to check your Chartered status with the Society. The standard format is for the list to show your name and address, the form enables you to specify which address you are happy to be made public.

Should you not want any address to appear on the list please tick *No* in the Contact address field and leave the Chartered member list address field blank.

### Do I have to send in proof of my qualification(s)?

You will need to provide copies (we do not require original documents) of your psychology qualifications.

### Transcripts (the list of subjects and grades) are required for all undergraduate/conversion qualifications.

Translations are required for any documents not in English.

Current members should not need to resubmit documents for qualifications the Society has seen previously.

If your name differs from that on your certificates/transcripts, please provide evidence e.g. a copy of your marriage/partnership certificate, deed poll certificate, etc.

### Do I need references?

References are not normally required, however we may request these should it be considered necessary.

### How long does the application process take?

The average time for Chartered membership applications to be approved is around 7 working days.

## How much do I need to pay?

You will need to pay the relevant subscription and any processing fees. The total amount due will vary depending on whether you are applying to join the Society, upgrade current membership and/or join a Division, member Network or both. *Full details of all of the rates and fees are on **page 4** of this document.*

We can only process applications where full payment has been made. We cannot run Direct Debit payments for applications. If you are not eligible for membership you will receive a refund of the subscription fee(s) but the application processing fee is non-refundable.

**Please note:** The Society's subscription year runs from January to December and future subscription payments are due in January regardless of when you first joined.

A full year's subscription is *always* required upon application. If you join between:

- **Jan – June** you will be charged the yearly rate which will all be allocated to this year's subscription.
- **Jul – Sept** you will be charged the yearly rate but half the payment will be carried forward reducing the amount due from you for the following year.
- **Oct – Dec** your full payment will be allocated to the following year.

Membership will renew automatically at the end of each calendar year unless you notify the Society in writing (email accepted) that you wish to discontinue membership. Any balance arising from a change in subscription rates will be due on 1 January immediately following your admission.

## Can I also join a Member Network?

The Society has a number of Member networks to further members' professional and scientific interests. Benefits include receipt of specialised journals, discounts on registration for events, opportunities to participate in meetings, and much more. Belonging to a Member Network makes your Society membership more relevant to you and you can join as many as you like. Each Network's fee is shown on page 4; for any you chose to join their fee(s) will be added to the Society application and subscription fee required.

For further information on each Member Network please visit [www.bps.org.uk/member-networks](http://www.bps.org.uk/member-networks)

## Do you keep paper record of my application?

Your application information will be input to, and held in, our secure electronic database. We will not retain paper record of your application, certificates, etc. this will be securely destroyed within two weeks of your application's approval, withdrawal or expiration of the time period to lodge an appeal.

## Queries

**e:** [membership@bps.org.uk](mailto:membership@bps.org.uk)

**t:** +44(0)116 252 9911

# I wish to apply for (please tick)

Chartered membership

Full membership of the Division of \_\_\_\_\_

Member Network Membership (please specify) \_\_\_\_\_

## Contact details - Please complete using BLOCK CAPITALS and black ink

Title (please circle)	Mr Mrs Miss Ms Dr Professor No Title Other
Surname	Previous surname (if applicable)
Forenames	
BPS membership number (if known)	Approx lapse date if you are rejoining
Contact address  (Where no Chartered Member List address is entered, <b>this</b> address will be available to the public unless otherwise indicated below)	Chartered Member List address  (this address will be available to the public – typically your work address)  Postcode
Postcode	
This address to be made public?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Email	
Phone	

If you have a **Discount Code** please enter here:

## Qualifications - Applicants must include documentary proof of qualifications

Title and classification of qualification	Name of awarding University or Institution	Start date	Date of award or expected completion
<i>e.g. BSc Hons Psychology 2:1</i>	<i>University of Newcastle</i>	<i>Sept 1997</i>	<i>July 2000</i>

## Declaration

I declare that the information given in this form and any supporting documentation is true and accurate. I have read the *Member Conduct Rules* and undertake to abide by and operate within them at all times. The *Member Conduct Rules* are available on the Society's website [www.bps.org.uk](http://www.bps.org.uk)

**Signed:**

**Date:**

## Communication

The BPS is committed to respecting your right to privacy and data security and to handling the information you provide responsibly within the requirements of the UK Data Protection Act. Our full privacy policy is available at: [www.bps.org.uk/privacy-policy](http://www.bps.org.uk/privacy-policy) or by written request to 'Enquiries' at the Society offices.

From time to time we may wish to contact you with relevant products and services.

Please send me Society information by email

Please send me Society promotions by email

You can change your preferences any time by contacting us, or through the 'my account' area of the website.

## Payment

The subscription and application fees info shows the amount you need to pay. Payment methods are detailed below:

### Cheque:

Made payable to *The British Psychological Society*.

### Telephone:

Once we receive your application we can provide the number for our automated payment line.

Yes, I'd like to pay by phone (please tick)

### Online:

We can provide detail of how to pay online once we receive your application.

Yes, I would like to pay online (please tick)

## Subscription and application fees 2020

We can only process applications where full payment has been made. We cannot run Direct Debit payments for applications. If you are not eligible for membership you will receive a refund of the subscription fee(s) but the application processing fee is non-refundable.

### Non-members

Those applying to join the Society will need to pay **£196** (£134 annual subscription plus a one off non-refundable **£62** application processing fee).

### Current members

There is a one off non-refundable **£41** application processing fee for Chartered membership.

### Divisional/Member Network membership

If you are applying to join a Division, Member Network or both you will also need to make payment for that. The rates for each are as follows:

Divisions			
Clinical Psychology (DCP)	£85 or £32*	Health Psychology (DHP)	£30
Counselling Psychology (DCoP)	£45 or £35*	Neuropsychology (DoN)	£30
Educational and Child Psychology (DECP)	£45	Occupational Psychology (DOP)	£40
Scottish Division of Educational Psychology (SDEP)	£30	Sport and Exercise Psychology (DSEP)	£35
Forensic Psychology (DFP)	£35	Academics, Researchers & Teachers in Psychology (DARTP)	£15
Sections			
Cognitive Psychology	£15	Political Psychology	£10
Community Psychology	£10	Psychobiology	£10
Consciousness & Experiential Psychology	£10	Psychology of Education	£10
Crisis, Disaster & Trauma	£10	Psychology of Sexualities	£15
Cyberpsychology	£10	Psychology of Women & Equalities	£15
Defence & Security Psychology	£10	Psychotherapy	£15
Developmental Psychology	£10	Qualitative Methods In Psychology	£10
History & Philosophy of Psychology	£12	Social Psychology	£15
Male Psychology	£10	Transpersonal Psychology	£10
Mathematical, Statistical & Computing	£10		
Special Groups			
Psychology & Social Care	£15	Independent Practitioners	£10
Coaching Psychology	£12		

\* The reduced Full rate is only available for the first two years after successfully completing a Society approved three year postgraduate training in clinical/counselling psychology.

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