

## **Why get involved with the DHP committee?**

- Exciting opportunities to be part of shaping and advancing our discipline.
- Developing leadership and negotiation skills, communication with a wide range of stakeholders.
- Learn more about the workings of the BPS
- Collegiality – giving back to DHP
- Opportunities to network with colleagues and see the national landscape of health psychology and psychology more generally.
- Good for your CV and contributes to your CPD activities.
- Funded attendance at the annual conference.

## **Expectations of all committee members:**

1. Contribute to the strategic direction of the DHP, thinking about raising the profile of the DHP and horizon scanning future developments in health psychology
2. Take on projects of priority to the membership and complete these in a timely fashion.
3. Consider the broad membership of the DHP in all matters.
4. Ensure work is in line with Society's priorities, policies and strategic plans.
5. Write regular brief reports and AGM reports as required.
6. Present effectively at meetings.
7. Meet timescales, prioritise and organise work effectively.
8. Work with non-committee members as needed in order to achieve aims.
9. Attend all committee meetings (in person or by tele-conference) and if not able to occasionally, provide written reports.
10. Attend annual conference (subsidised) and take an active role, discussions with members, chairing sessions, attending AGM.
11. Promote the work of the DHP
12. To be a member of the DHP

# Honorary Treasurer

**Aims:** To oversee DHP finances and appropriate spend of DHP funds

**Objectives:**

1. Approve expenses
2. Receive and agree budgets from committee members
3. Approve exceptional expenditure if needed
4. Monitor spend

**Key responsibilities:**

- To collaborate with officers - Chair, Chair Elect/Deputy Chair and Honorary Secretary on urgent matters affecting the DHP.
- Liaison point with the BPS about financial queries.
- To monitor income and expenditure for DHP funds, receive and approve budgets from DHP committee members (included devolved nations budgets).
- Maintain oversight of regular (quarterly) financial statements.
- Raise concerns about budgets and spend with DHP chair/committee as appropriate.
- Check and approve BPS office costs.
- Suggest and implement income generation ideas e.g. maintain overview of DHP membership fees, ensuring they are aligned with equivalent networks (BPS and externally).
- Review committee members' expenses and approve.
- Discuss concerns about expenses with DHP Chair if necessary.
- Liaise with devolved nations' committees.