

Why get involved with the DHP committee?

- Exciting opportunities to be part of shaping and advancing our discipline.
- Developing leadership and negotiation skills, communication with a wide range of stakeholders.
- Learn more about the workings of the BPS
- Collegiality – giving back to DHP
- Opportunities to network with colleagues and see the national landscape of health psychology and psychology more generally.
- Good for your CV and contributes to your CPD activities.
- Funded attendance at the annual conference.

Expectations of all committee members:

1. Contribute to the strategic direction of the DHP, thinking about raising the profile of the DHP and horizon scanning future developments in health psychology
2. Take on projects of priority to the membership and complete these in a timely fashion.
3. Consider the broad membership of the DHP in all matters.
4. Ensure work is in line with Society's priorities, policies and strategic plans.
5. Write regular brief reports and AGM reports as required.
6. Present effectively at meetings.
7. Meet timescales, prioritise and organise work effectively.
8. Work with non-committee members as needed in order to achieve aims.
9. Attend all committee meetings (in person or by tele-conference) and if not able to occasionally, provide written reports.
10. Attend annual conference (subsidised) and take an active role, discussions with members, chairing sessions, attending AGM.
11. Promote the work of the DHP
12. To be a member of the DHP

DHP Chair

This is a senior strategic role, representing DHP members within the BPS and nationally. It is an exciting opportunity to shape the discipline and lead on a programme of activity, supported by a committee of health psychologists.

We are seeking a chair to stand for election at the next AGM (July 2019). As we didn't elect a chair last year, the post holder will start as Chair immediately (with ongoing support from the Past Chair).

Person specification:

Full member of the Division.

Experience

- Relevant experience of leadership and/or management.
- Experience of partnership working and liaising with organisations, committees and stakeholders.

Skills, knowledge, attributes

- A good understanding of the Society and Division Structure.
- Leadership abilities including ability to make robust, consistent and objective judgements.
- Excellent interpersonal and communication skills
- A commitment to equality and diversity, confidentiality and high professional standards.
- Attention to detail.

Key working relationships

- DHP committee.
- Society teams and boards.
- Other network chairs.

Responsibilities

- Lead agenda-setting and policy-formulation for the Division.
- Be available to the DHP membership.
- Lead on clear aims and objectives that are co-ordinated with the BPS policy and strategy, and national and international health psychology.
- Report on achievements, issues and developments to members annually at the AGM, and regularly through the year.
- Ensure that the DHP committee structure and membership correspond to Divisional and BPS rules.
- Arrange that the DHP is represented on all BPS boards and committees on which it is entitled to representation.
- Chair DHP meetings and ensure that competent business is considered and actioned and, where postponed is returned in subsequent agendas.
- Alert the DHP committee and members to BPS developments relevant to its activities.

- Represent the DHP at the DHP annual conference, BPS representative council and BPS annual conference.

Time commitment

The Chair usually serves a total of four years. In the year immediately following election, he or she serves as Chair-Elect shadowing the current Chair, in the subsequent two years he/she serves as Chair, followed by a year as Past Chair.

This role is estimated to take half a day a week, variable across the 4 years. Attendance at some meetings during the day (for example, DHP committee meetings and other BPS meetings). Otherwise, working patterns are flexible. Attendance at DHP annual conference is required.

Remuneration

In recognition of the time required to complete this role successfully, an interim arrangement about remuneration has been made by the BPS for member networks. This is currently £5000 per annum (for the two years of being chair), guaranteed until end 2019. It is due to be reviewed in 2019 on the basis of a business case created by the DHP.