

ACCREDITATION THROUGH PARTNERSHIP



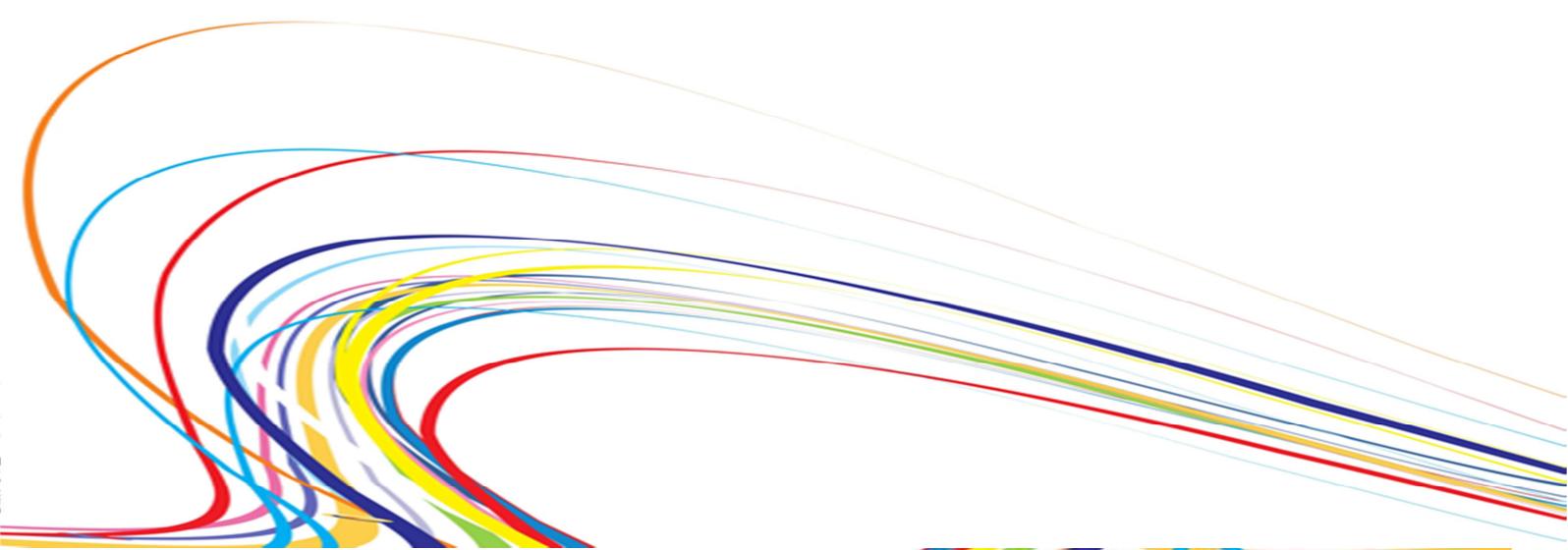
The British
Psychological Society
Partnership & Accreditation

Suggested timetable: international partnership visits

The timetable below provides a guide for education providers planning for a partnership visit to provision delivered outside of the UK. It is a suggested timetable; therefore we are keen for you to propose a timetable that best meets your needs.

Please remember to let us know about any specific areas of your programme and its development about which you would particularly welcome the input of the Society's reviewers. This will enable us to plan our time effectively in relation to each meeting, and ensures that, as a partner to this process, you have appropriate opportunities to influence the content and direction of the visit.

If you have any questions about planning for your visit, please get in touch with the Partnership and Accreditation Team at pact@bps.org.uk.



Day 1

9.30am	Arrival
10.00am	<p>Introduction and presentation</p> <p>The visit should begin with a presentation and discussion outlining the reasons for developing the provision, and the relationship between the UK provider and any local partner organisation(s) and how that works in practice. We would also like to hear about the steps that have been taken to ensure that the programme is relevant to the local audience (particularly where modules that are delivered as part of an equivalent UK programme are being delivered within a different geographical and cultural context).</p>
11.00am	Private meeting of visiting team / comfort break
11.30am	<p>Meeting with students</p> <p>This meeting allows the panel to gauge students' experience of the programme being considered at the partnership visit. The meeting should ideally include around 8-10 students from your programme, although if more wish to attend they are more than welcome to do so.</p> <p>If the visit is going ahead prior to the launch of the programme, it would be helpful for the visiting team to meet students from other programme(s) delivered under the same arrangements.</p> <p>Any issues raised will be discussed with the programme team if appropriate.</p>
12.30pm	Lunch
1.30pm	<p>Meeting with programme team</p> <p>This meeting will focus on both quality enhancement themes – what makes your programme distinctive, and what are its key areas for development? – and on specific areas of discussion that have arisen from our reviewers' reading of your documentation.</p> <p>We expect to meet the local programme director and either all module or unit leaders (if module leadership responsibilities have been allocated in-country) or staff with substantial teaching responsibilities in relation to the required curriculum areas. This will enable us to explore specific aspects of programme design and curriculum delivery, as needed.</p> <p>Where UK staff have been allocated key liaison or co-ordination roles, it would be helpful for at least some of these staff to attend so that the team can hear about how programme development operates on a multi-site basis.</p>
3.30pm	Private meeting of visiting team / comfort break
3.45pm	<p>Photo</p> <p>We would be grateful if you could organise for some official photos of our visit to be taken, so that these can be used by all parties in any PR or other reporting following the visit taking place. We are happy for you to decide how best to organise this, but would encourage participation by both staff members and students.</p> <p>In our experience photographs of this kind work best when taken outside, rather than in artificial light, and it can be helpful to locate them in front of some appropriate corporate signage.</p>
4.30pm	End of day 1

Day 2

9.00am	Arrival
9.30am	<p>Tour of facilities or Virtual Learning Environment (VLE)</p> <p>The tour allows the team to determine whether the learning resources available to support the programme are appropriate. The tour may include the IT facilities and any other specialist teaching areas or learning resources.</p> <p>In order to make best use of the time, you may also choose to invite the relevant staff to deliver a presentation or virtual tour of their resources and facilities, in addition to a physical tour. This is particularly helpful where local students share VLE resources with their UK peers.</p> <p>If opportunities for UK and local students to work together have been designed into the programme, it would be helpful to showcase these here.</p>
10.30am	Private meeting of visiting team / comfort break
10.45am	<p>Meeting with Senior Management, including Programme Director</p> <p>This meeting allows the team to discuss the programme with those responsible for its resourcing and financing. It is a chance for the team to learn more about the ways in which the programme fits within the wider Departmental and institutional strategy, and about the Department or institution's vision for psychology in the future.</p> <p>It is also an opportunity for the visiting team to follow up on any queries they have about the collaborative relationship between the UK institution and any local partner.</p>
12.45pm	Lunch
1.45pm	<p>Clarification meeting to explore any outstanding areas</p> <p>This allows the team to follow up any specific points for clarification, and should normally be attended by the local Programme Director and relevant key UK staff only. If this meeting is not required, the timings of subsequent meetings may be brought forward.</p>
2:30pm	<p>Private meeting of visiting team</p> <p>This meeting enables the visiting team to formulate their feedback.</p>
3:30pm	<p>Feedback meeting with programme team</p> <p>The visiting team will give informal feedback on its recommended outcome and any conditions, recommendations or commendations. The feedback session is open to the programme team plus any other colleagues that the programme wishes to invite.</p>
4.00pm	Finish