

ACCREDITATION THROUGH PARTNERSHIP



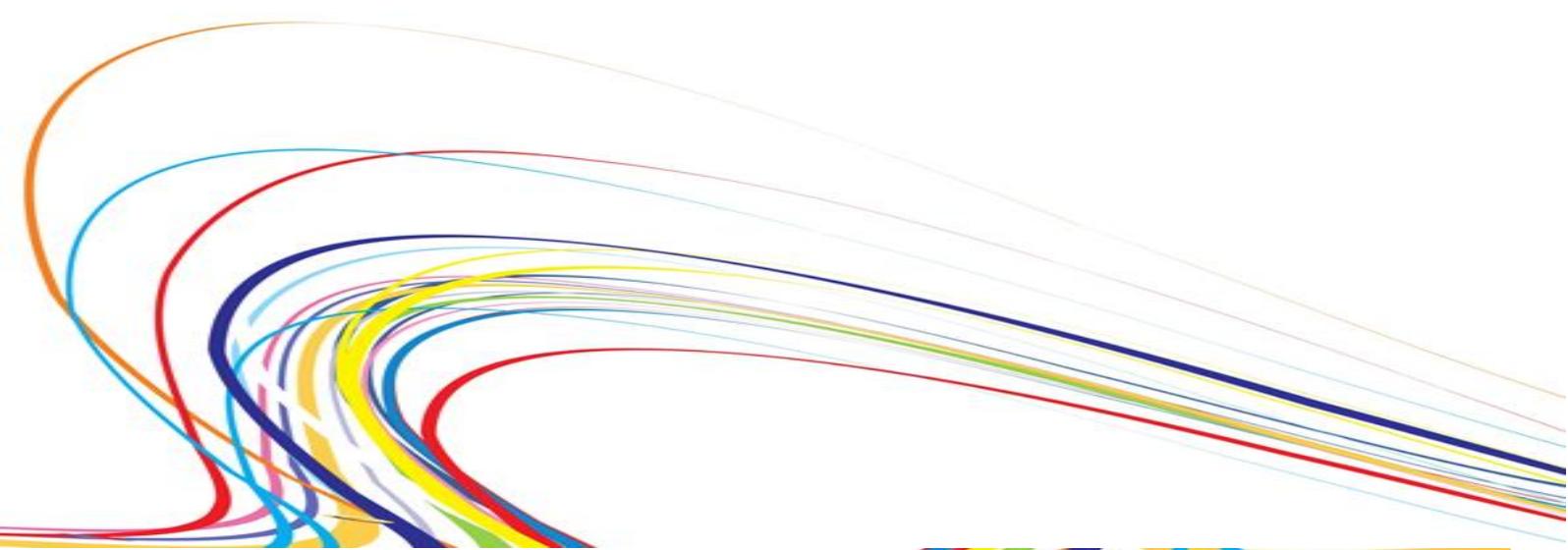
The British
Psychological Society
Partnership & Accreditation

Suggested timetable: PWP accreditation visits

The timetable below provides a guide for education providers planning for a partnership visit. It is a suggested timetable; therefore we are keen for you to propose a timetable that best meets your needs.

Please remember to let us know about any specific areas of your programme and its development about which you would particularly welcome the input of the Society's reviewers. This will enable us to plan our time effectively in relation to each meeting, and ensures that, as a partner to this process, you have appropriate opportunities to influence the content and direction of the visit.

If you have any questions about planning for your visit, please get in touch with the Partnership and Accreditation Team at pact@bps.org.uk.



8.30am	Arrival
8.45am	Private meeting of visiting team
	This meeting enables the Society's visiting team to revisit their discussions from the evening prior to the visit, and to agree which members of the team will lead on particular areas of the discussion.
9.00am	Meeting with trainees
	This meeting allows the panel to gauge trainees' experience of the programme being considered at the partnership visit. The meeting should ideally include around 8-10 trainees from your programme, although if more wish to attend they are more than welcome to do so. Trainees should expect to discuss both the university and service components of their training experience.
10.00am	Meeting with course leader
	This meeting is designed to allow the team to raise any matters that may be less suited to discussion in a larger group. It is also an opportunity for the course leader to provide a further brief update on any significant actions taken in response to the initial scrutiny report, and to update the team on any circumstances that may have changed since submission of the initial documentation.
10.30am	Private meeting of visiting team / comfort break
10.45am	Meeting with course leader and staff team
	The meeting with the full course team will focus upon the three dimensions of educational delivery, trainee needs and service needs, with a predominant focus on the first of these. It will provide the visiting team with an opportunity to discuss in detail the course's fidelity to the national curriculum, and the quality of its relationships with its service partners that enable our quality standards to be fulfilled. It will also provide an opportunity to explore the specific local context in which training is delivered, and the ways in which the course is responsive to these.
12.15pm	Meeting with senior management
	The visiting team's meeting with the education provider's senior management team will focus predominantly on section 3 of the quality standards outlined in this document (course management and resources).
1.00pm	Lunch
	The visiting team will require 15 minutes of private discussion time prior to the Meeting with service supervisors/clinical leads. We therefore ask that the lunch area is as close as possible to the base room that is being used for the meetings throughout the day.
1.30pm	Meeting with service supervisors/clinical leads
	Service supervisors and clinical leads will be asked to outline the ways in which they meet trainees' individual learning needs, particularly in relation to supervision and access to appropriate patients. The visiting team will also wish to explore services' responsibilities as employers of PWP trainees, and the ways in which these are being met, as well as ask the extent to which graduates of the course meet local service and community needs.

2.15pm	<p>Meeting with commissioners and IAPT regional lead (or equivalent)</p> <p>The commissioners and key regional staff are invited to meet the visiting team together to discuss the ways in which they are working with services (as employers of PWP trainees) to ensure that they are aware of and are able to meet their responsibilities in relation to trainees' learning needs. The course may also invite other colleagues with an interest in commissioning education and training. The visiting team will also wish to explore future commissioning plans.</p>
3.00pm	<p>Private meeting of visiting team / comfort break</p>
3.45pm	<p>Feedback meeting with the programme</p> <p>The visiting team will give informal feedback on its recommended outcome and any conditions, recommendations or commendations. The feedback session is open to the programme team plus any other colleagues that the programme wishes to invite.</p>
4.15pm	<p>Finish</p>