

PAYMENT TO THE SOCIETY BY DIRECT DEBIT



The
British
Psychological
Society

St Andrews House,
48 Princess Road East, Leicester LE1 7DR
Tel: 0116 252 9537; Fax: 0116 227 1314
E-mail: subscriptions@bps.org.uk
Web: www.bps.org.uk



Collecting regular payments is most economical by Direct Debit, and the savings made are used to keep our subscriptions and fees as low as possible. You may participate in the scheme if you have a sterling bank account with a bank or building society in the UK. Direct Debit payments should also ensure that you do not fall behind with payments, and save you the chore of paying invoices.

The scheme is covered by the *Direct Debit Guarantee*. This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

- If there are any changes to the amount, date or frequency of your Direct Debit the British Psychological Society will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request the British Psychological Society to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by the British Psychological Society or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when the British Psychological Society asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

To pay by Direct Debit, simply complete the cut-off slip below, and return it to the Society.

FRM04 07.09



The
British
Psychological
Society

Instruction to your Bank or Building Society
to pay by Direct Debit. Return to: The British
Psychological Society, St Andrews House,
48 Princess Road East, Leicester LE1 7DR.

Originator's identification
number: 993462



Name(s) of account holder(s)

Bank or Building
Society account no.

--	--	--	--	--	--	--	--	--	--

Branch sort code (from top right
hand corner of your cheque)

--	--	--	--	--	--

BPS Reference
Number

Instruction to your Bank or Building Society

Please pay the British Psychological Society Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with the British Psychological Society and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s): _____

Date: _____

FOR BPS OFFICIAL USE ONLY

This is not part of the instruction to your Bank or Building Society.

Name
(PLEASE PRINT)

Name and full postal address of your Bank or
Building Society branch

To: The Manager

Bank/Building Society

Address _____

Postcode _____

Banks and Building Societies may not accept Direct Debit instructions for some types of account.