

ACCREDITATION THROUGH PARTNERSHIP



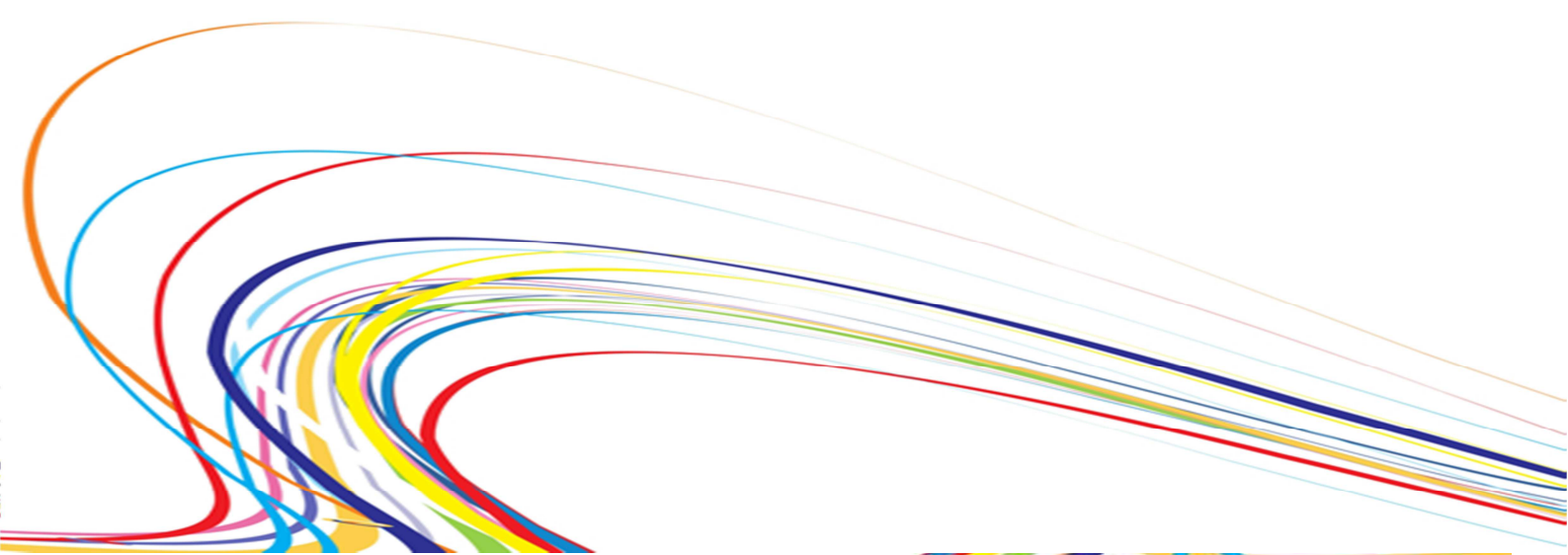
The British
Psychological Society
Partnership & Accreditation

Suggested timetable: partnership visits

The timetable below provides a guide for education providers planning for a partnership visit. It is a suggested timetable; therefore we are keen for you to propose a timetable that best meets your needs. Please note that if your partnership visit involves more than one programme, you will need to work closely with us to put together a timetable that meets our needs.

Please remember to let us know about any specific areas of your programme and its development about which you would particularly welcome the input of the Society's reviewers. This will enable us to plan our time effectively in relation to each meeting, and ensures that, as a partner to this process, you have appropriate opportunities to influence the content and direction of the visit.

If you have any questions about planning for your visit, please get in touch with the Partnership and Accreditation Team at pact@bps.org.uk.



8.30am	Arrival
8.45am	Private meeting of visiting team
	This meeting enables the Society's visiting team to revisit their discussions from the evening prior to the visit, and to agree which members of the team will lead on particular areas of the discussion.
9.00am	Meeting with students
	This meeting allows the panel to gauge students' experience of the programmes being considered at the partnership visit. The meeting should ideally include around 8-10 students from your programme, although if more wish to attend they are more than welcome to do so.
	Any issues raised will be discussed with the programme team if appropriate.
10.00am	Private meeting of visiting team / comfort break
10.15am	Meeting with programme team
	This meeting will focus on both quality enhancement themes – what makes your programme distinctive, and what are its key areas for development? – and on specific areas of discussion that have arisen from our reviewers' reading of your documentation.
11.30am	Private meeting of visiting team / comfort break
12.00pm	Tour of facilities or Virtual Learning Environment (VLE)
	The tour allows the team to determine whether the learning resources available to support the programme are appropriate. The tour may include the IT facilities and any other specialist teaching areas or learning resources. In order to make best use of the time, you may choose to invite the relevant resources staff to deliver a presentation or virtual tour of their resources and facilities, in addition to or in place of a physical tour.
	A tour of library facilities is not required unless the visiting team specifically requests a tour.
12.30pm	Lunch
1.15pm	Meeting with Senior Management, including Programme Director
	This meeting allows the team to discuss the programme with those responsible for its resourcing and financing. It is a chance for the team to learn more about the ways in which the programme fits within the wider Departmental and institutional strategy, and about the Department or institution's vision for psychology in the future.

2:00pm	Private meeting of visiting team / comfort break
2.15pm	Clarification meeting with Programme Director to explore any outstanding areas (if necessary).
	This allows the team to follow up any specific points for clarification with the Programme Director. If this meeting is not required, the timings of subsequent meetings may be brought forward.
2:45pm	Private meeting of visiting team
	This meeting enables the visiting team to formulate their feedback.
3:30pm	Feedback meeting with programme team
	The visiting team will give informal feedback on its recommended outcome and any conditions, recommendations or commendations. The feedback session is open to the programme team plus any other colleagues that the programme wishes to invite.
4.00pm	Finish